8-07-2022

CIRCULAR

This is to inform that first meeting of IQAC-RGCET for the academic year 2022-23 is scheduled on 11th July 2022 in the Conference Room at 11.00 A.M All the embers are requested to attend the meeting. The details of the meeting are as follows:

Date: 11-07-2022.

Time: 11.00 A.M
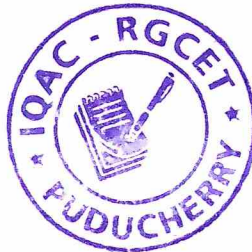
Venue: Conference Room, RGCET

The Proposed Agenda of IQAC Meeting:

- To read and conform of the Minutes of Previous meeting held on 26-05-2022.
- To discuss the Academic Planning for the fore coming semester.
- To start new Add-on and Value-added courses in the academic year 2021-22.
- Department Association Inaugural functions.
- AQAR Submission for 2021-22.
- Applying for NIRF ranking
- Any other subject with the permission of Chair.

Your presence and input will contribute significantly to the success of this meeting. We look forward to a productive and collaborative IQAC meeting.

Principal,

Copy to:

All Members of IQAC

Dr. E.VIJAYAKRISHNA RAPAKA
B.Tech. (Mech.), M.Tech. (Energy)
M.I.S.T.E., F.I.I.E.,
PRINCIPAL
Rajiv Gandhi College of Engineering &
Pondy - Cuddalore Main
Kirumampakkam, Puducherry 607 402.

Rajiv Gandhi College of Engineering and Technology

(Approved by AICTE & Affiliated to Pondicherry University)
(Accredited with 'A' Grade by NAAC)
(Sponsored by Sri Balaji Educational and Charitable Public Trust)
Pondy-Cuddalore Main Road, Kirumampakkam, Puducherry– 607403
Phone: 0413-2615309, 2615310 * E-mail : info@rgcetpdy.ac.in, iqac@rgcetpdy.ac.in * Website:www.rgcetpdy.ac.in

Minutes of Meeting

Sl. No	Agenda Points	Plan of Action	Responsibility
1.	To read and conform of the Minutes of Previous meeting held on 26-05-2022	Approved unanimously	-
2.	To Discuss the Academic Planning for the fore coming semester	IQAC recommends the Heads of the department to prepare common academic calendar for UG and PG Courses based on the Pondicherry University academic calendar.	All HoD's
3.	To suggest new measures, courses & programs under IQAC to be conducted in the Academic year	IQAC suggested the Heads of the Department and Training and Placement officers to suggest the value-added courses and skill-oriented courses stated in the stakeholders Feedback. To fill the gap of Academic needs of the industry and to provide placement for the students. Create an Awareness among the students and staffs value added certification courses Spoken Tutorial, MOOC courses etc.,	All HoD's, faculty, Training and Placement Team
4.	Department Association Inaugural functions	IQAC Directed the Heads of the department to conduct the Inaugural of Department of Associations and conduct seminar and workshop in trending areas by inviting chief Guest.	All HoD's
5.	AQAR Submission for 2021-22	The IQAC chairperson directed that all the department submit the details in the prescribed format for AQAR submission	All the Department Head and IQAC Members

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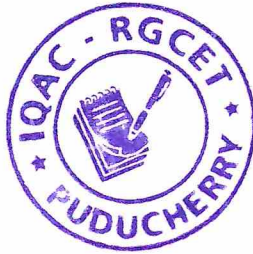Pondy-Cuddalore Main Road, Kirumampakkam, Puducherry– 607403
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6.	Applying for NIRF ranking.	The IQAC chairperson instructed to prepare the details for NIRF submission.	All the Department Head and NIRF coordinator.

The meeting concluded with vote of thanks by the IQAC coordinator.

IQAC Coordinator

Principal

Dr. E.VIJAYAKRISHNA RAPAKA
B.Tech. (Mech.), M.Tech. (Energy), Ph.D. (IIT Madras),
M.I.S.T.E., F.I.I.P.E. M.C.S.I M.C.I.I
PRINCIPAL
Rajiv Gandhi College of Engineering & Technology
Pondy Cuddalore Main Road,
Kirumampakkam, Puducherry · 607 402.